

Booth Registration
2024 Gymnastics Association of Texas Conference
Renaissance Austin Hotel - Austin, Texas
Three Days, August 30 - September 1, 2024

Company Name _____

Please print or type the name you wish your identification sign to read.

Information below **as you wish to be listed on the GAT Website**

Office Address _____

City, State, Zip _____

Office Phone _____

E-mail _____ Website: _____

Name of Principle On-Site Representative: _____

Name of Additional On-Site Representatives: _____

Please note that Trade Show credentials for additional vendor staff is free. These passes however, **do not include** convention registration, banquet, or GAT directory listing.

Write booth choice below or mark enclosed booth layout map with choices and return with form.

Booth Requests: 1st Choice: _____ 2nd Choice: _____

1st 8 X 10 Booth Area - \$600 \$ _____

First booth fee includes: 1 draped table, 2 chairs, lettered sign

and listing on our website

Additional 8 X 10 Booths - \$550 ea \$ _____

Additional booth price includes: 1 draped table and 2 chairs

Required: Stay in Place \$200 Deposit. Deposit \$ 200

refunded to vendors with fully operating booths Sunday at 4 PM

Total amount due \$ _____

You are not registered until we receive fees & contract.

Make checks payable: Gymnastics Association of Texas

Mail registrations to: Derrick Atherton, Trade Show Coordinator

% Evan McWhirter, 1405 Loblolly Dr., Harker Heights, TX 76548

email: DAtherton@maximumathletics.net. Call: 936-446-6388

Show Information and Exhibitor Agreement
2023 Gymnastics Association of Texas Conference
Renaissance Austin Hotel - Austin, Texas
Three Days, Sept. 1-3, 2023

Agreement: In accepting the opportunity to participate as a vendor/ exhibitor in the Rio Grande Exhibit Hall at the Gymnastics Association of Texas Conference and receiving the exhibit space and amenities as specified on the Attached Booth Order, I/we do hereby accept the following listed conditions and limitations:

1. **Use is limited** to Rio Grande Exhibit Hall's bare net space with printed sign per Exhibitor. Normal overhead lighting, appropriate climate control, and complete carpeting are included.
2. **Telephone, internet, electric, water and/or drain service** will not be provided to individual booths. These and other services may be contracted through the Renaissance Hotel directly. A request form will be sent upon receipt of completed booth registration.
3. **The following are the responsibility of the Exhibitor:**
 - A. Electrical and internet services must be ordered from the Hotel. Form sent out upon registration.
 - B. No additional decorating services provided for booth. (Pipe, drape and ID sign only)
 - C. Displays must be self-standing and should not block the view of neighboring booths.
 - D. Drayage (early or late storage): no freight for the event can be accepted at the hotel. Information about drayage and other convention services provided by Freeman Convention Management Services will be sent upon receipt of registration.
4. **Set up hours:** Friday, first day of conference, 11am- 5:30pm. Loading dock times may be assigned to facilitate smooth set-up.
5. **Exhibit Hall hours:**
 - Friday, first day: 5:30pm - 7:00pm. Open to public
 - Saturday, second day: 8:00am - 5:30pm (vendor access at 7:45am)
 - Sunday, third day: 8:00am - 4:00pm (vendor access at 7:45am).
 - No Vendor Access: Exhibit Hall locked 7:00pm Friday-7:45am Saturday.
 - No Vendor Access: Exhibit Hall locked 5:30pm Saturday -7:45am Sunday.
6. **Tear down hours:** To not distract from education sessions within the downstairs exhibit hall, tear down may occur during 12:00pm-1:00pm or after sessions end at 4:00pm - 7:00 pm Sunday, on the third and final day. *Only booths fully operational at 4:00pm Sunday will be returned their deposit.* All debris must be removed or Hotel charges of \$52 per hour will be billed to the exhibitor.
7. **“Hold Harmless Agreement”:** As per the Convention Contract: The Gymnastics Association of Texas assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damages to displays, equipment and other property brought upon the Hotel premises, and shall indemnify, defend, and hold harmless the Hotel, owners, affiliated companies, agents, servants, and employees from any and all such losses, damages, and claims. In consideration for the exhibitors being furnished use of the function space provided by the

Hotel, all exhibitors bringing displays, equipment, and other property upon the Hotel premises, hereby indemnify and hold harmless both the Gymnastics Association of Texas, its officers, employees, and membership, and the Hotel, its owners, affiliated companies, agents, servants, and employees. This show information and vendor agreement was subject to approval by Renaissance Austin.

- 8: **Displays and Promotional Materials:** Nothing shall be posted, taped, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. Anything in connection therewith, necessary or proper for the protection of the building, equipment, or furniture shall be at the expense of the Exhibitors. Displays and Signs must be Self-Supporting.
9. **Signs:** All signs used will be subject to approval by the Hotel. Signs prepared outside the convention must be self-supporting. One professionally lettered sign will be included in the cost of the first Exhibit Hall booth.
10. **Insurance:** It is the sole responsibility of the exhibitor to obtain insurance coverage on property brought onto the premises of the Hotel.
11. **Labor by Renaissance Staff:** There are labor fees associated with such tasks as hanging banners, loading and unloading. Removal of all debris, boxes and/or any trash from booth space and isles is the responsibility of the exhibitor. Any use of the Renaissance Staff or Freeman Decorators labor shall be chargeable to the exhibitor at a rate of \$52 per hour.
12. **Food and Beverage:** All food and beverage must be purchased through the Hotel. Individuals and exhibitors are not permitted to bring their own food and beverage. GAT invites the attention of the Vendors to this provision of our contract with the Renaissance Austin Hotel.
13. **Payment:** Booth reservations are received with payment in advance. Placement depends on the payment of vendor fees as specified on the Booth Registration form, which should accompany this agreement.
14. **Stay in Place Deposit:** All vendors are expected to keep their booth fully operational during the entire show. Departing prior to 4:00pm Sunday or tearing down prior to 4:00pm Sunday will result in forfeiture of \$200 deposit, and makes your space available for other to claim for the next show year.

Acceptance of Conditions:

Signature

Printed Name

Firm or Company

Date